



RESOLUTIONS CHECKLIST

AFN RESOLUTIONS

A resolution proposed for consideration by the First Nations-in-Assembly must be submitted in writing to the AFN Resolutions Committee at resolutions@afn.ca. Resolutions not formally submitted and processed by the Resolutions Committee will not be advanced for consideration by the First Nations-in-Assembly.

CRITERIA

To be accepted and processed by the Resolutions Committee, a resolution must include:

- ☐ The name and First Nation of the Mover
- ☐ The name and First Nation of the Seconder
- ☐ A short but descriptive title
- ☐ The relevant Whereas and Therefore Be It Resolved clauses

Once a proposed resolution has been accepted for processing by the Resolutions Committee, it becomes the joint responsibility of the Mover/Seconder and Resolutions Committee to ensure it satisfies all of the following criteria:

- ☐ It is consistent with the AFN Charter
 - ☐ It is national in scope (it cannot be purely regional)
 - ☐ It addresses relevant cost considerations for its implementation
 - ☐ It is not in conflict with previously passed resolutions (or clearly states that there is a conflict and seeks to establish a new or modified mandate)
 - ☐ It is not in conflict with any other draft resolution that has also been submitted
 - ☐ It is clear, concise, and to the point (typically no longer than two pages)
- Only once all of these criteria are satisfied will a proposed resolution be advanced for consideration by the First Nations-in-Assembly.
- For a resolution to be duly processed and posted in advance of an Assembly it must be received no later than the Friday that falls five full weeks before the start of an Assembly, otherwise it will be defined as 'Late'.

LATE RESOLUTIONS

- A resolution is defined as 'Late' if it is received after the resolutions deadline, which is always the Friday five full weeks before an Assembly.
- The Resolutions Committee will accept and process late resolutions on the same basis as other resolutions, but Late resolutions will not be posted ahead of an Assembly and will not be dealt with at an Assembly unless time remains on the final day of an Assembly to do so.
- Given the time required to process a resolution, no resolutions will be accepted for processing after 12:00 noon, local time, on the second day of an Assembly.

EMERGENCY RESOLUTIONS

A Resolution that is of an urgent and emerging nature will be qualified as an Emergency resolution and will be processed on a priority basis when:

- ☐ It is in relation to an emergent issue of concern to the First Nations-in-Assembly that requires intervention prior to the next scheduled Assembly; and
 - ☐ It is in relation to a situation that has national implications; and
 - ☐ The resolution complies with all other guidelines for the submission and processing of a resolution.
- In rare cases, a Late resolution may be processed and prioritized as an Emergency resolution if it meets this additional criterion:
- ☐ It is submitted to the Resolutions Committee and is supported by at least half of the AFN Executive Committee for processing on an emergency basis.
- It is important to note that a draft resolution does not need to be submitted Late in order to be processed as an Emergency resolution. In fact, to increase the likelihood that any resolution is duly reviewed and satisfies all requirements for processing, it should be submitted to AFN Resolutions Committee as early as possible.

ORGANIZATIONAL (CHARTER) RESOLUTIONS

Organizational (Charter) resolutions seek to affect the mandate of the AFN as a whole. As a result, there is a distinct procedure for doing so. Please contact the AFN Resolutions Team for more information about this (resolutions@afn.ca) or consult the AFN Conference Booklet.

PRIORITIZING RESOLUTIONS

The vast majority of resolutions submitted to the AFN Resolutions Committee seek to provide direction to the work of the AFN or are looking for support and/or attention with respect to an issue. These are defined as Mandating / Directional resolutions or Support resolutions respectively. The type of resolution informs its order of priority on an Assembly agenda:

1. Organizational (Charter)
 2. Emergency
 3. Mandating / Directional
 4. Support
 5. Late Resolutions
- A full description of these types of resolutions appears in the AFN Conference Booklet.

*~ For more information on these and other issues, please consult the most recent
AFN Conference Booklet ~*