



Assembly of First Nations

# SPECIAL CHIEFS ASSEMBLY

## HUMAN RESOURCE INVESTIGATION REPORT

JUNE 28, 2023 – VIRTUAL

## REGISTRATION GUIDE

To facilitate the **Special Chiefs Assembly (SCA) Human Resource Investigation Report**, the AFN will be using the Zoom platform in accordance with the Charter and bylaws of the organization. The AFN encourages Chiefs, Proxies, and technicians, to download the latest version of [Zoom](#) in advance of the meeting.

Chiefs and proxies will have their own private Zoom room. Technicians will have a viewing-only Zoom room webinar available in English and French.

### HOW TO REGISTER

Only Chiefs, Registered Proxies, and technicians may register to participate for this Assembly. This Assembly is virtual and access to a computer with high-speed internet is required. No registration fee is required.

Please keep the following in mind:

- Zoom polling will be used to vote on procedural motions:
  - Approve and adopt the agenda.
  - Approve and adopt the rules of procedure.
- All other voting will be conducted using Simply Voting.
- Registered Chiefs and proxies will receive an email from Simply Voting before the SCA containing their voting pin code.
- To cast a vote as a registered Chief or proxy, you will need your status card number (or equivalent) and pin code.
- It is recommended to register early so that your votes can be properly recorded.

*For security reasons, please DO NOT send photo identification via email. Instead, upload it through our online registration system or contact [registration@afn.ca](mailto:registration@afn.ca) for assistance.*

### VOTING MEMBERS (CHIEFS AND PROXIES)

- Click on the following link to start the registration process: [SCA Registration Link](#).
- You will need to upload a Government Issued Photo Identification during the registration process.
- Provide your Status Card Number (or equivalent), email address, and phone number. This information is required for authentication purposes during the Special Chiefs Assembly.
- Proxies must upload a Proxy letter signed by the Chief. You can download the Proxy letter template for this purpose.
- Prior to the SCA, Chiefs and Proxies will receive a private Zoom link via email. This link is exclusively for Chiefs and Proxies and will provide access to the assembly.

## INVITED GUESTS

*A person may register as a guest if they have been officially invited to the Session by the National Chief, Executive Council, Chief, or Proxy for the purpose of technical support. A registration access code is required to complete the registration process. Chiefs and Proxies have been sent the access codes to provide to their invited guests. If you have not received your registration access code, please contact your Chief or Proxy.*

- Use this link to register: [SCA Registration Link](#).
- You will be prompted to enter the code given to you by your Chief or Proxy. This code is used for authentication purposes during the Special Chiefs Assembly.
- Enter the code provided by your First Nations Chief, Proxy, or representative for authentication purposes during the Special Chiefs Assembly.
- Before the SCA, you will receive a viewing-only Zoom webinar link via email.

If you didn't receive an email or have trouble finding your code, please contact your Chief or Proxy.